**Privacy Policy**

**RULES OF PROTECTION OF PERSONAL DATA**

1. RULES FOR THE PROTECTION OF IBF-MOTORS PERSONAL DATA

1.1 IBF-Motors (hereinafter referred to as “IBF-Motors”, “we”, “our” and (or) “us”) respects your data as a user or person calling IBF-Motors who visits our sites or otherwise conveys information to us and seeks to protect their confidentiality.

1.2 The security of your Personal Information is important to IBF-Motors, and we recognize the responsibility you place on us by trusting us with your Personal Information. This Privacy Policy (hereinafter referred to as the “Privacy Policy”) details the use of your Personal Data by IBF-Motors, both actively and passively, when using the IBF-Motors website (hereinafter “Website ") Passengers, consignees or shippers (hereinafter referred to as the" Passenger "in each case), visitors to the Site, office visitors or job seekers. In these rules (in conjunction with the IBF-Motors Terms and any other documents listed in them), IBF-Motors seeks to determine the basis for processing any Personal Data that IBF-Motors collects from you, your representative or employer, or that you provide to IBF-Motors, including the types of data that we can collect through the Site, methods of using them, disclosing the data you provide to third parties.

1.3 IBF-Motors is committed to protecting your Personal Data (see Definition below) in accordance with applicable data protection laws. Please read this document carefully to understand the attitudes and practices of IBF-Motors in relation to your personal data, as well as how IBF-Motors will handle your personal data.

2. ACCEPTANCE OF RULES BY THE USER

Your use of the IBF-Motors services (hereinafter referred to as the “Services”) or registration, downloading of information or access to the Site means that you confirm that you have or have had the opportunity to familiarize yourself with these Privacy Policy and the IBF-Motors methods described in them , including the processing (including the collection, use, disclosure, preservation or deletion) of your data in accordance with the terms of these rules. Your data with IBF-Motors may be stored and processed electronically and / or on paper.

In the event that you provide IBF-Motors with any information about the other person, you confirm that you have provided him (her) with these rules.

If you have any questions or comments about the privacy of personal data on the Site and (or) in the Application, please contact IBF-Motors via email at privacy@ibf-motors.ru.

3. TYPES OF THE DATA COLLECTED BY US

3.1.1 IBF-Motors collects both “Personal data” and “Anonymous data” about users and

visitors. Personal data - information that can be used to contact you or allows you to identify you, such as your full name, email address, telephone number, payment information, user name (login), password, postal address, IP address and profile photo, as well as information associated with such data. "Anonymous data" - information that cannot be used to contact you or identify you, it is not associated with data that can be used for these purposes. They include passively collected information about your actions on the Site, for example, data on the use of their functions, to the extent that the information is not related to your Personal Data.

3.1.2 You can access certain sections of the Site and view them without disclosing Personal Information, although, like most websites, we passively collect certain information from your devices, including your IP address, information about screen resolution, geographic location location, Wi-Fi, browser, device unique identifier (UDID), if any, and / or mobile operating system. Sometimes such information collected in a passive manner includes Personal Information.

3.1.3 Voluntary Transmitted Data.

We collect information that you provide to us during the use of the Site. Some examples are:

3.1.3.1 Personal data that you provide when registering or using the Application, including your full name, email address, phone number, payment method, payment details, user name (login), password, postal address, IP address, profile picture and profile data.

3.1.3.2 messaging with us (for example, by e-mail, via text messages) or other Passengers or Drivers (for example, oral or written explanations for Drivers);

3.1.3.3 the information that you provide in user settings or surveys, transfer to customer service or during a call to support service or post on forums or electronic bulletin boards, including social online networks and blogs. We can record your conversations with customer support in order to ensure quality and improve service;

3.1.3.4 the provision of services or online content to process your requests and requests. This category includes data that you provide at the time of registration to use the Site, subscribe to services or offers from IBF-Motors, download information posted on the Website, post materials or request additional services from IBF-Motors;

3.1.3.5 the data you provide, including photographs and comments, in connection with promotions or competitions sponsored, advertised or offered by IBF-Motors and / or a third party, or in connection with participation in them, as well as any data provided by IBF -Motors by way of feedback, through profile forms or when solving problems on the Site / in the Application;

3.1.3.6 the data that you provide in cases where IBF-Motors must establish the identity of the user and (or) the owner of the provided method of payment, including a copy of an identity card or credit card;

3.1.3.7 information about you that you provide when you communicate with IBF-Motors by e-mail or regular mail, via SMS, instant messenger, by phone or otherwise, in which case IBF-Motors may keep records of this correspondence in order to answer to your requests and improve the quality of services;

3.1.3.8 other information as a result of your interaction with the Site, services, content and advertising. With respect to each visit you make to the Site, IBF-Motors can automatically collect authentication data, technical information and attendance information, including computer and connection information, statistics on page views, traffic on switching to and from the Site, information on interaction with advertising, IP address, standard information about weblogs and resources to which you refer.

3.1.4 Information collected during the use of the Site

3.1.4.1 Contacts: with your permission, we can access your address book, calendar or contacts.

3.1.4.2 Transaction Data: We collect information created during your various interactions with the Service, including the date and time of any trip using the IBF-Motors service (hereinafter referred to as the “Trip”), the Trip distance, the amount charged, including the breakdown based on fare, tips and additional fees, as well as promotional codes for delivery.

3.1.5 Information Collected Through Technologies

3.1.5.1 If you use our Site, we will receive information from you, including the hardware model, browser type, operating system, Internet Protocol (IP), and domain name. If you are using a mobile device, we can also get your UDID or other unique identifier and information about the mobile operating system. We may match this information with your other Personal Data that we have. We may also use the URL information to collect information about the date and time of your use of the Service and the information you have searched for and accessed.

3.1.5.2 We may also use third-party tracking services, such as Google Analytics and usage logs, to track and analyze the data of users of the Service in order to ensure security, prevent fraud and money laundering.

3.1.5.3. Since our servers depend on third-party commercial software and programs, we may inadvertently collect Personal Data due to certain automatic functions or features of such software or due to certain changes or software updates. We will use reasonable efforts to remove any such information after we discover such information in our system. If you are aware of such unintentional data collection, please immediately inform us of this so that we can take the necessary steps to remove such information from the system.

3.1.6 Information about your device

3.1.6.1 IBF-Motors collects information about the device you use to access the Site and such information may contain Personal Information. This information is used to recognize your device to link to your account. These actions are carried out to ensure security, evaluate the effectiveness of the application or the Site, improve customer service, prevent fraud, they involve the exchange of information about your device, including limited personal data, IP address, WiFi and location information, with a third-party provider services.

3.1.6.2 view, name and use of your device, browser (for example, which Internet browser you use: Chrome, Internet Explorer, Firefox among others, as well as your browser settings), installed applications and widgets (hereinafter referred to as “Installed Applications” ), including name, identifier, system, installation date, update date, version of installed applications and the answer to the question of whether it opens from the main page. We also collect information about your interactions with Installed Applications, including opening, closing, or deleting, as well as the duration of use. We do not collect data in the Installed applications themselves, but only aggregated data relating to the fact of use;

3.1.6.3 battery and network performance (for example, battery status and charger usage) of your device, as well as file names, file types and sizes on your device, including the amount of free and used space on the local storage device, but not the contents of the files; and

3.1.6.4 system status, including such information about device events, as malfunctions and system activity.

4. USE OF COLLECTED DATA

4.1 IBF-Motors uses the information in its possession about you (including Personal Information and Anonymous Information) as follows:

4.1.1 for account registration and administration;

4.1.2 for the provision of various Services, described in detail on our Site;

4.1.3 to facilitate interaction between Passengers and Drivers;

4.1.4 for customer support;

4.1.5 to effectively display content on the Site for you and your device (for example, PC, mobile phone, tablet);

4.1.6 to provide you with information about the products or Services that you receive from IBF-Motors (sometimes referred to as "Service Messages"), for example, notifications of updates to our Personal Data Protection and Travel Billing Policy;

4.1.7 to fulfill the obligations of IBF-Motors arising from any contracts between you and IBF-Motors (including, inter alia, providing you with information, goods and / or Services that you request from IBF-Motors);

4.1.8 to provide you with information (by e-mail, sms, in messengers, by mail or by phone) about other products and services of IBF-Motors, similar to those that you have already purchased or interested in, or of potential interest to you. Previously, we will seek your consent in cases where it is required (and you always have the right to refuse advertising messages, see section 13.1);

4.1.9 to provide you with access to the interactive features of the IBF-Motors Services when you decide to use them;

4.1.10 to contact you for an assessment of the IBF-Motors Services and notification of changes to the IBF-Motors Services or related events;

4.1.11 for the administration of the Site, as well as for internal operations, including troubleshooting, data analysis, testing, research, compiling statistics and surveys;

4.1.12 as part of IBF-Motors efforts to ensure the safety and security of the Site and the prevention of fraud;

4.1.13 to improve the Site, including customization based on your preferences;

4.1.14 to use GPS to locate users;

4.1.14 to fulfill the statutory obligations of IBF-Motors;

4.1.14 to protect the rights and interests of IBF-Motors.

4.2 According to EU data protection legislation, the entire amount of personal data processing is justified by the observance of the “condition” of processing. In most cases, processing is justified as follows:

● you have agreed to the processing (for example, in the case of giving us consent to receive advertising materials or to confirm consent to additional services or functions);

● processing is necessary to fulfill an agreement with you (for example, for Services related to Travel) or to take measures to enter into an agreement;

● processing is necessary for us to comply with the requirements of existing legislation (for example, information disclosure to law enforcement or tax authorities); or

● processing is carried out in our legitimate commercial interests, in accordance with your interests and basic rights (for example, when monitoring your use of the Application and displaying targeted advertising).

5. SECURITY AND DATA STORAGE

5.1 IBF-Motors implemented administrative, physical and electronic measures to protect your data from unauthorized access. IBF-Motors will comply with applicable laws in the event of any breach of the security, confidentiality or integrity of your Personal Data and, if such a move is deemed appropriate or required by applicable law, will notify you by email, sms or via noticeable publications on the Site as soon as possible. and without unreasonable delays, provided that such actions are consistent with (i) the lawful requirements of law enforcement agencies or (ii) any measures necessary to determine dividing the scale of the breach and restoring the reasonable integrity of the data system.

5.2. Although security cannot be guaranteed neither on the Internet nor beyond its borders, we make commercially reasonable efforts to ensure the collection of such data and their security in accordance with these Rules. protection of personal data and all applicable laws and regulations.

5.3 If IBF-Motors has provided you (or you have chosen) a username, username or password that allows you to access certain sections of the Site and / or the Application, you are responsible for the confidentiality of this information. IBF-Motors asks you not to give your username, username or password to anyone.

5.4 IBF-Motors restricts access to your Personal Data to the circle of persons who need it to process data on behalf of IBF-Motors. In cases where such persons are our employees, they are bound by confidentiality agreements, and IBF-Motors will take appropriate actions (up to disciplinary proceedings) in case it turns out that IBF-Motors employee (s) did not comply standards to ensure the security of your personal data. IBF-Motors cannot take responsibility for employees or agents operating outside the ordinary course of business, or Drivers or any third parties to whom your Personal Data may be transferred (see section 1.1) if such persons act outside our conditions. contracts with them.

5.5 We store your Personal Data only as long as it is necessary to achieve the goal (s) for which it was collected, and as required by applicable law.

5.6 As a rule, this means that we retain your data for the duration of your account’s existence with us or until required by us in any other way to provide the Services, unless we have legal grounds to keep them for a longer period. time (for example, after the contract is fully implemented, we can still have a legitimate interest in using your contact information for marketing purposes). We also store the data necessary to complete unfinished tasks, and the data necessary to investigate and exercise our legal rights and claims, as well as certain data that we must store for a statutory period of time. If certain data is saved only due to legally binding storage, then the processing of such data is limited to us, even if you did not send a special request.

6. DISCLOSURE AND TRANSFER OF YOUR DATA

6.1 We know how important your privacy is to you. We will not transfer your Personal Data to transfer data for temporary use, sell or transfer it to third parties, except for the cases that you expressly approved at the time of disclosure, or in accordance with the circumstances provided for in this Privacy Policy.

6.2 If you do not want us to use or disclose your personal data in the manner provided in this Privacy Policy, you may (i) refuse to provide Personal Data at any time or (ii) not download the Application and not become a Passenger .

6.3 In addition to using the data we collect, for the purposes described in Section 6 above, we can also transfer your data as described below. Please read our sharing rules carefully, especially with regard to your Personal Data.

6.4 Passengers and drivers

6.4.1 We transfer to the Drivers certain information about the Passengers (including, inter alia, the name, location and destination of the vehicle, information about the route) to ensure the planning and execution of the Trip.

6.5 Compliance, enforcement and data protection

We may disclose information about you that we have collected, if required by law or if we, in our sole discretion, consider that disclosure is justified by compliance with the law, requirements or orders of law enforcement agencies or the judicial process (regardless of whether the current legislation requires information), or for the protection and protection of the rights or property of IBF-Motors or third parties. We also reserve the right to disclose information about you that we have collected in order to protect the health and safety of our Passengers and Drivers, for example, in the event of a risk of harm to any person or violence against any person. Finally, we may also disclose information in order to enforce or apply our Working Conditions and other agreements, or to protect the rights, property, or safety of IBF-Motors, its customers, or others. This item includes exchanging information with other companies and organizations in order to protect against fraud and reduce credit risk.

6.6 Anonymous data

Aggregated anonymous data combines your Anonymous data with Anonymous data of other users (hereinafter referred to as “Aggregated Anonymous Data”). Aggregated anonymous data does not allow you to identify or contact you. We may transfer such aggregated anonymous data third to individuals and, depending on the circumstances, we can waive the payment for such data for third parties or limit their use of such data.

6.7 Business operations

We may transfer your Personal Data in whole or in part to parent or subsidiary companies, joint ventures or other companies under common control, in which case we will require them to comply with these Privacy Policy. In addition, in the case of business transactions such as a merger, acquisition by another company, the sale of all of our assets or parts of them, including in the event of bankruptcy, however unlikely it may be, your Personal Data may fall into the number of transferred assets. You acknowledge that such transfer may occur and is permitted by this Privacy Policy and that any company that acquires us, merges with us or acquires our assets may continue to process your Personal Data in accordance with the provisions of this Privacy Policy.

7. APPLICANTS

When applying for a job, the personal data contained in your resume will be used in accordance with our Terms and Conditions for job seekers that you will find here. If you do not want your Personal Data to be used, please do not send us a resume.

8. YOUR RIGHTS

8.1 Subject to applicable law, you may have all of the following rights with respect to your Personal Data or part of such rights:

8.1.1 Access to your Personal Data: You may have the right to request an overview of your Personal Data in accordance with applicable law. In this case, when possible, the review should contain information about the source (if available), type, purpose and categories of recipients of the relevant Personal Data. You may also be entitled to receive copies of your Personal Data that we have at our disposal. This right of access is usually free of charge, but we reserve the right to charge the appropriate administrative fee if it is allowed by applicable law, for example, if you request multiple copies of your data.

8.1.2 Data accuracy and right to make corrections: IBF-Motors strives to ensure the accuracy, completeness and timeliness of your Personal Data, as far as is necessary for the purposes described in this document. If Personal Data is incorrect, incomplete or is not processed in accordance with applicable law or these Rules, you may have the right to correct your Personal Data, delete or block Personal Data (as the case may be) in accordance with applicable law.

8.1.3 Right to object or revoke consent: In certain circumstances (for example, in cases where Personal data is processed on the basis of the legitimate interests of IBF-Motors), you may have the right to object to the processing of Personal Data on the basis of irrefutable grounds your particular case and in accordance with applicable law. For example, you may have the right to demand that IBF-Motors does not process your Personal Data for marketing purposes. In this case, you can control the initial preferences regarding marketing by selecting the appropriate item of the form through which your data is collected (registration form). After that, you can follow the links to refuse to participate or unsubscribe from sending emails or SMS.

If the basis for the processing of your Personal Data is your consent, you may have the right to withdraw consent to such processing at any time. It should be noted that the withdrawal of consent does not apply to previously executed processing on such a basis and does not prevent IBF-Motors from using another legal basis for the processing of relevant Personal Data.

8.1.4 Right to file a complaint: You may have the right to file a complaint with the data protection authority or supervisory authority.

8.2 To exercise such rights in cases where they are applicable, contact IBF-Motors at privacy@ibf-motors.ru or use the corresponding functions on the Site. In this regard, IBF-Motors asks you to provide one type of photo ID card so that IBF-Motors can establish your identity.

8.3 IBF-Motors may periodically post links to third-party websites on the Website. Such links are provided for the convenience of users and visitors of IBF-Motors, and IBF-Motors does not administer or verify such links. You follow such links at your own risk and risk, and IBF-Motors makes no representations or warranties regarding the content of such websites, including any cookies used by the website operator. If you follow the link to any of these web with Sites, please note that they have their own personal data protection rules and that IBF-Motors is not responsible for such rules. As a result, IBF-Motors strongly recommends that you familiarize yourself with the privacy policies of any third-party websites before providing them with any personal data.

9. CHILDREN

The site is not intended for children under the age of 18 years and is not focused on them, and IBF-Motors does not conduct a targeted collection of personal data of children under the age of 18 years. IBF-Motors requires the consent of a parent or guardian of users under the age of 18 to browse the Site. If IBF-Motors becomes aware that a child under the age of 18 has provided personal identification data for the Site, we will use reasonable efforts to remove such information from our files. Our Service is in no part directed to children under the age of 18, and we do not want to receive Personal Data from children under the age of 18. If you believe that a child under the age of 18 has transmitted personal data to us, please contact IBF-Motors at privacy@ibf-motors.ru.

10. CHANGES TO THE PROTECTION OF IBF-MOTORS PERSONAL DATA

IBF-Motors may periodically make changes to this Privacy Policy. Any changes made by IBF-Motors to these Privacy Policy in the future will be posted on this page and if IBF-Motors considers it appropriate, you will be notified (usually by email). Therefore, you are invited to check with them every time you send IBF-Motors Personal data. The date of the last revision will be indicated on this page.

11. CONTACT DETAILS

We welcome your questions, comments and requests for this Privacy Policy, please contact us at privacy @ ibf-motors ru.